

# Using Blackboard Version 7

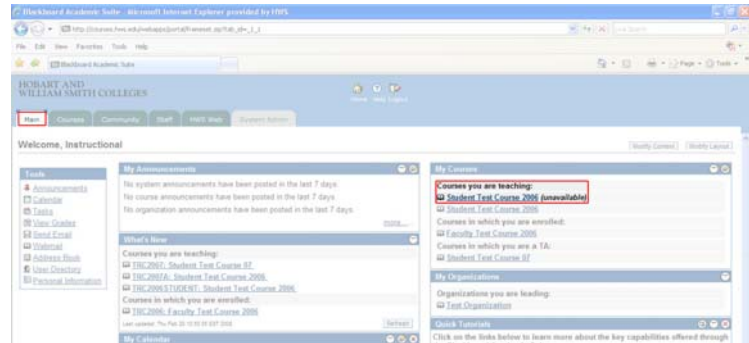
## Making courses available

By default courses are not available. Instructors must make courses available.

To make a course available:

1. In the main Blackboard screen, under My Courses, click the **course name**

*Note:* Courses with the text (*unavailable*) next to them are currently unavailable to students.



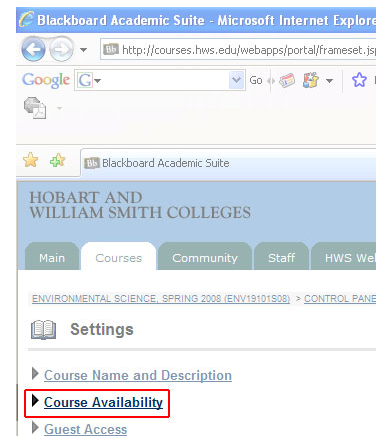
2. In the left menu pane of the course page, in the bottom tools section, click **control panel**



3. In left column of the control panel screen, under Course Options, click **Settings**

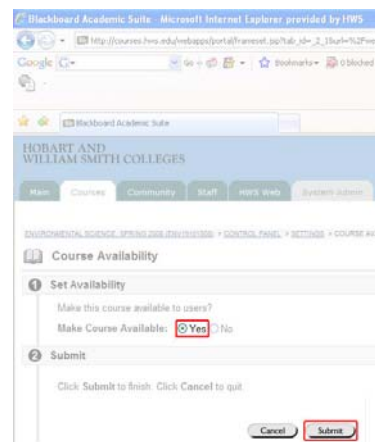


4. In the Course Settings screen, click **Course Availability**

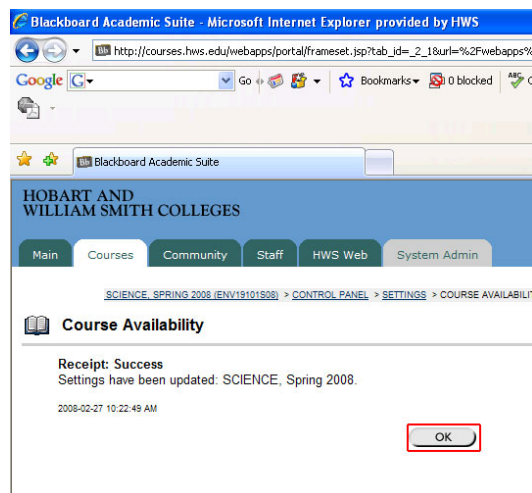


5. Next to Make Course Available, click the **Yes**

6. Click **Submit**



7. Click **OK**



8. To verify the change, in Course settings screen, in the Navigation tabs, click **Main**

*Note:* The course should be listed on the right side of the main page, under My Courses without the words (*unavailable*)

